

Standard Operating Process for ITI: Application Confirmation

1. Visit ITI Admission portal <https://admission.dvet.gov.in>
2. The Admission Committee Member who has been assigned Application Confirmation role by ITI shall login as “DVET Login > Staff Login”
3. Click on Admission > Pre Admission > Application Confirmation.
4. Only staff who has been assigned Application Confirmation role shall be able to see Application Confirmation tab.
5. Enter Application Id i.e. Profile Id/ Application Id e.g. 202505C123456/01 and click on “Search”

6. If Application Id is not found, confirm whether the candidate has Paid Application Form Fee and Locked their Application Form

7. If the Application is already confirmed, following message shall be displayed and application shall be available to view and download

8. If application is not confirmed, then the entire Application Form shall be available for verification.

PERSONAL DETAILS			
Full Name	SANSKAR SUNIL PATIL		
Date of Birth	31/01/2011	Gender	MALE
Blood Group	A+	Annual Family Income	BELOW 1,00,000
Aadhaar No.	*****9211	APAAR ID	—

9. The list of the documents as per claims made by the candidate in application shall be displayed as following

LIST OF DOCUMENTS TO BE VERIFIED		
Sr. No.	Document Name	Verified
1.	Aadhar Card of the Candidate. REQUIRED	<input type="checkbox"/> Verified
2.	Domicile of Maharashtra State Certificate of the Candidate OR Candidate's Father OR Candidate's Mother issued by the Competent Authority. REQUIRED	<input type="checkbox"/> Verified
3.	Caste Certificate issued by Competent Authority of Government of Maharashtra certifying that the Candidate's caste is recognized as a Backward Caste in the State of Maharashtra. REQUIRED	<input type="checkbox"/> Verified

10. If candidate has not produced any of the document or incorrect document, then Staff can put remark and “Save Partial Verification Status”. The confirmation status shall be saved. The candidate can bring required shortfall document and Application Confirmation Staff can complete confirmation process.

7.	School / College Leaving Certificate issued by School / College last attended. REQUIRED	<input type="checkbox"/> Verified
8.	Official Document clearly mentioning the location of School where candidate has appeared for Secondary School Certificate (SSC) Examination is within selected District of Maharashtra State e.g. SSC School Leaving Certificate. REQUIRED	<input checked="" type="checkbox"/> Verified
We have verified all the details of the candidate against the submitted document.		<input type="checkbox"/> Yes Verify all compulsory documents above to enable this option.
Comments * (Required – explain why all documents could not be verified at this time)		
School Leaving Certificate not available		
40/250		
Review Application Form (PDF)		Save Partial Verification Status
Confirm Application Correctness and Fee Payment		

11. The Provisional Application form can be download from “Review Application Form (PDF)”

12. If any information is incorrect/ incomplete, then ask the candidate to unlock the Application Form through his/ her login, edit/ correct information and lock Application Form. Application Form can be unlocked before and after Application Form Fee payment. However, Application cannot be unlocked and edited after Application is confirmed.



13. If all documents are correct, then click on “Confirm Application Correctness and Fee Payment” to complete confirmation process.

7.	School / College Leaving Certificate issued by School / College last attended. REQUIRED	<input checked="" type="checkbox"/> Verified
8.	Official Document clearly mentioning the location of School where candidate has appeared for Secondary School Certificate (SSC) Examination is within selected District of Maharashtra State e.g. SSC School Leaving Certificate. REQUIRED	<input checked="" type="checkbox"/> Verified
We have verified all the details of the candidate against the submitted document.		<input checked="" type="checkbox"/> Yes
Review Application Form (PDF)		Confirm Application Correctness and Fee Payment

14. Once confirmed the, Confirmation Slip along with Confirmed Application Form can be downloaded through “Download Confirmation Slip”.

Review Application Form (PDF)	Download Confirmation Slip	Cancel Confirmed Application
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15. Following Confirmation Slip along with Confirmed Application Form shall be generated.

 Directorate of Vocational Education and Training, Maharashtra State 			
ITI ADMISSION 2026: APPLICATION CONFIRMATION SLIP			
CANDIDATE COPY			
Registration Number	202605C000008/01		
First Name	KIRAN	Last Name/Surname	DHAME
Gender	MALE	Date of Birth	10/05/1993
Applicable Application Fees	₹150	Date of Application Confirmed	20/05/2026 12:12:59 PM
Name of ITI Confirmed Application	GOVERNMENT INDUSTRIAL TRAINING INSTITUTE, MULUND, TALUKA: MULUND, DISTRICT: MUMBAI SUBURBAN (GU27000050)		
ITI Incharge Confirmed Application	LOCHANA SANJIV CHAUDHARI (202603C000009)		
Name and Post of Admission Incharge: _____			
Signature	Seal of ITI		
<ol style="list-style-type: none"> Your Application is confirmed. Read Information Brochure carefully. Check website regularly for admission process and refer Admission Schedule. Login to your account and select your preferences. Login to your account regularly. All Admission related Information and also information after Admission to ITI/ Examination, etc shall be sent through SMS on "PRIMARY MOBILE NUMBER" and hence "PRIMARY MOBILE NUMBER" should be active throughout Admission Process and thereafter. Hence "PERMANENT MOBILE NUMBER" should be entered as "PRIMARY MOBILE NUMBER". 			

16. ITI to retain ITI Copy of Confirmation Slip for its record and hand over Candidate Copy and Confirmed Application Form to Candidate.
17. If Application confirmation is done by mistake, then the confirmation can be cancelled through "Cancel Application Confirmation" tab. Cancellation of confirmation shall require OTP validation on candidate's registered mobile number. Application Confirmation can be cancelled till last date of Application Confirmation i.e. this tab shall not be available after Provisional Merit List generation.

